

Port Macquarie Croquet Club

Lawn Fees

Pay-per-play - \$8.00

PMCC charges for use of the club's lawns on a pay-per-play basis.

Whenever you play, you will be charged \$8.00 based upon your registration in the Booking System.

If you register to play more than one session on the same day, the charge is still \$8.00 for all the sessions you play on that day.

The charge is automatically deducted from your balance before the start of the next day.

For example, if you register for one or more sessions on Tuesday, then your balance will have \$8.00 deducted before the start of day on Wednesday.

If for any reason you cannot play for a session that you have registered you need to remember to remove your registration before the end of day, otherwise you will have \$8.00 deducted from your balance.

The Booking System will maintain your correct balance based upon your registration for sessions.

How to maintain your balance.

You need from time to time to deposit money into the PMCC bank account to cover your Lawn Fees.

Once you have made a deposit, you need to reflect that deposit into the Booking System as described here:

- Log into the Booking System as you normally do.
- Click on Top-up on the Blue band at the top of the screen.
- Enter the amount you have deposited into the field that is called "Top-up amount (\$)".
- Click the Save button. The amount you entered will be added to your balance.

Unfortunately, there is no method of PMCC being able to update your Lawn credit (\$) amount when you make a deposit as the Bank does not allow this to happen.

Therefore, you must **update it yourself** whenever you deposit a Lawn Fee amount.

The process is a self-serve system where you need to maintain your balance and the system deducts the Lawn Fee from your Lawn Credit (\$) field.

Visitors.

It is your responsibility to ensure that the lawn fee for each visitor you bring to the club is collected.